



## Flex Cafeteria Plan

### Communications Services

- ✓ In-depth enrollment packet with expense worksheets (Helps employees project annual FSA & DCAP expenses)
- ✓ Receipt folders for participants
- ✓ Flex debit MasterCard
- ✓ 24/7 online account access
- ✓ Check registers to employer
- ✓ New notices to employees, as needed based on changes to the law
- ✓ FSA store access

### Why Add a Flexible Benefit Plan?

Flexible Benefit Plans allow employees (and employers if desired) to contribute a certain amount of money using pre-tax dollars for the reimbursement of eligible expenses. The plan allows participants to use these funds for certain out-of-pocket expenses such as deductibles, co-payments and day care. BMA will handle the administrative, on-site enrollment/education meetings and reporting as necessary to keep your plan in compliance with current laws.

Employees will have full access to our online FSA store. Some of the many features of the convenient store are: FSA card acceptance, free shipping, large product selection, 24/7 customer service, plus live chat.

### Services Provided

- Plan Document
- IRS 5500 Assistance
- Employer Consultation & Custom Plan
- Online Enrollment via BMA web portal
- Basic Discrimination Testing (at cost)
- 24/7 Web Access to Account Information
- Manual Claims Submission
- Customer Service Assistance
- Manual Claims Adjudication
- Direct Deposit for Flex Reimbursements



11550 W. IH 10, Suite 220, San Antonio, TX 78230 | [bmatpa.com](http://bmatpa.com)

For more information, please contact BMA at (800) 934-6302 or [sales@bmatpa.com](mailto:sales@bmatpa.com).